Francis L. Michell
Initiated a Member
of Court- Day, No. 96,
Canadian Order of
Foresters, at Perth
July 17/84

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PREAMBLE,

Constitution, Endowment Law,

AND

RULES OF ORDER

OF THE

RIGHT WORTHY HIGH COURT,

AND

CONSTITUTION, BY-LAWS, AND RULES OF ORDER
OF SUBORDINATE COURTS

OF THE

CANADIAN ORDER OF FORESTERS,

Adopted by the R. W. H C., held at Toronto, June 21, 22 and 23, 1881.

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CONSTITUTION OF R. W. HIGH COURT,

CANADIAN ORDER OF FORESTERS,

Adopted at the Annual Session, held in the City of Toronto, Tuesday, Wednesday and Thursday, June 21, 22 and 23, 1881.

E. H. LONG, Waterford, *Chairman.*
JNO. ORMISTON, Gananoque.
G. FITZGERALD, Paris.
} *Committee on Constitutions.*

U. M. STANLEY,
W. H. WESTON,
C. A. BROWNELL,
} *Committee on Constitutions for Subordinate Courts.*

CONSTITUTION OF R. W. HIGH COURT, CANADIAN ORDER OF FORESTERS

PREAMBLE

We, the Right Worthy High Court of the Canadian Order of Foresters of the Dominion of Canada, in order to form a more perfect union and to provide for and secure to the Order a more fraternal feeling and the blessings and privileges of Forestry, do adopt the following Constitution.

ARTICLE I.

TITLE AND JURISDICTION.

SEC. 1.—This High Court shall be known and styled the "Right Worthy High Court of the Canadian Order of Foresters," and shall have jurisdiction in the several Provinces forming the Dominion of Canada, and it is the highest tribunal of the Order. It possesses the power of organizing subordinate Courts, issuing DISPENSATIONS and Charters for the same, of hearing appeals and redressing all grievances arising in subordinate Courts, and regulating the means for its own support, and of doing all other legitimate acts necessary to promote the interests and welfare of the Order.

ARTICLE II.

OFFICERS.

SEC. 1.—The officers of the Right Worthy High Court shall be elected by ballot as hereinafter pro

vided, and shall hold office for one year or until their successors shall have been duly elected and installed.

SEC. 2.—The R. W. H. Chief Ranger, or presiding officer, at the Annual Meeting of R. W. High Court, shall appoint three Scrutineers, whose duty it shall be to col- the ballots of R. W. H. Court Officers, and shall solemnly pledge themselves to make a true and correct statement of the result of the ballot.

SEC. 3.—The election of officers of the R. W. H. Court shall take place at the Annual Meeting of the R. W. H. Court immediately after the reading of the minutes at the first session, second day, and shall be installed in due form.

SEC. 4.—The elective officers of the R. W. H. Court shall be a

Right Worthy High Chief Ranger,
" " " Vice Chief Ranger,
" " " Secretary,
" " " Treasurer,
" " " Registrar,
" " " Chaplain,
" " " Senior Woodward,
" " " Junior "
" " " Senior Beadle,
" " " Junior "

and two Physicians, who shall constitute the Medical Board, and an Auditor.

The following officers shall be appointed by the R. W. H. C. Ranger, by and with consent of the R. W. High Court and shall hold office for one year or until their successors shall have been appointed or installed.

R. W. High Marshall, R. W. High Conductor, R. W. High Messenger, a Medical Referee and an Auditor. Also District Deputy H. C. Rangers for every district, on the recommendation of a majority of the

Courts within the district ; but should the Courts fail to make any recommendations, then the appointment shall be at the discretion of the R. W. H. C. Ranger.

ARTICLE III.

SEC. 1.—No one shall be eligibl for any elective High Court office, unless he shall have been a Chief Ranger, or Past Chief Ranger in some subordinate Court under this jurisdiction

ARTICLE IV

SEC. 1.—The R. W. H. Court shall consist of all elective and appointed officers thereof and a majority of the Courts duly represented.

SEC. 2.—Should any Subordinate Court fail to send a representative to any session of the R. W. High Court, such Court may be represented by "proxy." Provided the same be duly signed by the W. C. R. and Recording Secretary, and attested by the seal of the Court ; but no Brother shall represent more than two Courts.

ARTICLE V.

SEC. 1.—All elective officers shall be decided by ballot and shall require a majority of the votes cast.

SEC. 2.—Should any vacancies occur in any office of the R. W. H. Court, the R. W. H. C. Ranger shall appoint some duly qualified Brother to fill the vacancy for the unexpired term.

ARTICLE VI.

OF VOTES.

SEC. 1.—Every Court shall be entitled to one vote where the number of members returned in their last return shall be twety-five or under, and one vote for each additional twenty-five members. Each elective

R. W. High Court officer shall be entitled to one vote by virtue of his office.

SEC. 2.—All questions and votes before the R. W. High Court shall be determined by a majority of the votes cast; but a motion to reconsider any question must be made before the session adjourns.

ARTICLE VII.

SEC. 1.—The R. W. High Court shall hold its annual sesssion on the SECOND TUESDAY IN JUNE each year at TWO (2) P.M., and shall have power to adjourn from day to day until the close of the session. The Annual Sessions may be held in such places as the R. W. H. Court may determine

SEC. 2.—The officers of the R. W. High Court, (excepting the D. D. H. C. Rangers) shall be allowed the sum of one dollar and fifty cents per diem., and six cents per mile travelling expenses one way.

ARTICLE VIII.

OFFICERS AND THEIR DUTIES.

R. W. H. CHIEF RANGER.

SEC. 1.—The R. W. H. Chief Rangers shall preside at all sessions of the R. W. H. Court, preserve order therein and enforce the due observance of the Constitution and all Laws and Rules, of the R. W. High Court. All questions of order and all decisions made by him on any point growing out of the Constitution or Laws of the R. W. High Court shall be subject to appeals from his decision to the R. W. High Court; and it shall be his duty to put all questions to the R. W. High Court. He may appoint all R. W. H. Court officers pro tem., and shall appoint all committees not otherwise provided for in the Constitution or ordered by the R. W. H. Court; and he shall give

the casting vote in all cases where the same are equally divided. After any sum of money shall have been voted he shall order the Treasurer to pay the same. He may grant dispensations on the application of any Court. He shall decide on all appeals on questions of law, and shall receive and act on all complaints which may be made to him, reporting such appeals and decisions to this R W. High Court for confirmation.

R. W. H. VICE CHIEF RANGER.

SEC. 2.—The R. W. H. Vice Chief Ranger shall support the R. W. H. C. R., and in his absence shall perform all duties pertaining to the office of R. W. H. C. R. The R. W. H. V. C. R. shall have special charge of the door.

R. W. HIGH SECRETARY.

SEC. 3.—The R. W. H. S. shall keep a just and true record of the proceedings of R. W. H. C. at every session, and transmit as soon as possible, after the Annual Session, to each Court a printed copy of such proceedings. He shall keep a correct account between the R. W. H. C. and its Subordinate Courts, receive all moneys coming to the R. W. H. C. therefrom (except the Endowment Fund) and pay the same over to the R. W. H. Treasurer monthly. He shall issue all necessary notices and circulars to the Subordinate Courts. He shall direct all communications of the R. W. H. C., and perform such other duties as R. W. H. C. may determine, and shall receive therefor such salary as may be fixed at the Annual Session of R. W. H. C. Previous to his installation he shall give good and sufficient bonds to the R. W. H. C. for the faithful performance of his duties.

R. W. H. TREASURER.

SEC. 4.—The R. W. H. T. shall receive and take charge of all moneys of the R. W. H. C.; pay all orders drawn on him, when properly countersigned by the R. W. H. C. R. and R. W. H. S. under seal of the R. W. H. C.; he shall make such investments of the funds as the R. W. H. C. may direct, keep his accounts in such a manner as will exhibit the sources of revenue and by whom paid, the purposes and amounts of disbursements and to whom paid, and shall have his accounts closed up on the 1st day of June annually, and submit them to the Finance Committee. He shall attend all regular sessions of the R. W. H. C., and he shall give good and sufficient bonds to the R. W. H. C. for the faithful performance of his duties.

R. W. H. REGISTRAR.

SEC. 5.—The R. W. H. Registrar shall keep a book in which shall be kept a correct list of all delegates from Subordinate Courts appointed to atend the Sessions of the R. W. H. C., and to whom credentials shall be presented; and after they have been duly registered they may then enter the R. W. H. C.

R. W. H. SENIOR AND JUNIOR WOODWARDS.

SEC. 6.—The R. W. H. S. and J. Woodwards shall see that every Brother is properly clothed in regalia, and shall take charge of the property of the R. W. H. C. during the session, and do such other duties as the R. W. H. C. R. may direct.

R. W. H. SENIOR AND JUNIOR BEADLES.

SEC. 7.—The R. W. H. S. and J. Beadles shall see that every Brother is clothed in regalia before entering the R. W. H. C., and shall allow no one to enter or retire while the R. W. H. C. is in session, without the permission of the R. W. H. C. R.

R. W. H. MARSHAL.

SEC. 8.—The R. W. H. Marshal shall assist the R. W. H. V. C. R. in supporting the R. W. H. C. R. during the sessions of the R. W. H. C.; he shall attend the R. W. H. C. R. in his official visits to Subordinate Courts, issue his proclamation when necessary, and obey his commands.

R. W. H. CONDUCTOR.

SEC. 9.—The R. W. H. Conductor shall assist the R. W. H. Marshal in the discharge of his duties and otherwise as the R. W. H. C. R. may direct.

R. W. H. CHAPLAIN.

SEC. 10.—The R. W. H. Chaplain shall attend all sessions of the R. W. H. C. and perform the usual devotional exercises.

R. W. H. MESSENGER.

SEC. 11.—The R. W. H. Messenger shall attend to such duties as may be required of him by the R. W. H. C. R.

DISTRICT DEPUTIES.

SEC. 12.—The D. D. H. C. Rangers may attend the Annual Session of the R. W. H. C., and shall make written reports to the R. W. H. C., as to the state of Forestry in their respective districts; they shall visit each court in their districts at least once a year, and shall be responsible for the work performed therein; they shall have power to organize new Courts within their jurisdiction, but no dispensation shall be granted for the institution of a new Court until after the Medical Examiners shall have reported favorably on the requisite number of applicants to the D. D. H. C. R. and R. W. H. S.

ARTICLE IX.

OF DISTRICTS.

SEC. 1.—Every county in which there are one or more Courts shall, if they make application, be denominated a "District," and the R. W. H. C. R. shall proceed to appoint a D. D. H. C. R. for the same.

ARTICLE X.

OF DUES AND ASSESSMENTS.

SEC. 1.—The revenue of the R. W. H. C. shall not be for accummulation, but shall be raised for the purpose of defraying the actual necessary expenses incurred by the R. W. H. C. The following shall be the fees payable to the R. W. H. C. :—

For Dispensation, including all necessary supplies for starting a new Court	$45 00
For Charter	5 00
For New Warrant, in case of loss by fire or otherwise	5 00
For Certificate of Membership	0 25

Every Court shall pay towards the funds of the R. W. H. C. the sum of fifty cents per annum for every Brother in good standing, payable semi-annually

ARTICLE XI.

OF COMMITTEES.—HIGH STANDING COMMITTEE.

SEC 1.—The R. W. P. H. C. R., the R. W. H. C. R., the R. W. H. V. C. R., the R. W. H. S., and the R. W. H. T. shall constitute the "High Standing Committee," to act in recess of the Annual Meetings of the R. W. H. C., and perform such other duties as may be assigned to them. The R. W. H. C. R. shall be chairman, and he may call meetings thereof whenever necessary, and shall call a meeting at any time on the written request of the majority of the High Standing Committee. The H. S. C. shall have power to suspend any R. W. H. C. officer or member thereof for conduct unbecoming a

Forester; shall hear all complaints and appeals of all Courts and members thereof, and shall make a written report to the R. W. H. C. for final decision. In the R. W. H. C. alone rests the power of EXPELLING a Brother, but Subordinate Courts may SUSPEND any Brother, reporting the same to the R. W. H S., with the causes thereof. An expelled member may be re-instated by a vote of the R. W. H. C. No officer of the R. W. H. C. shall officiate during the time occupied by his trial; should the R. W. H. C. R. be under charges the R. W. H. V. C. R shall preside while any question arising therefrom shall be under consideration.

SEC. 2.—There shall be appointed at each Annual Session the following Standing Committees, consisting of three or more members from R. W. H. C. :—

Committee on Credentials, Committee on Finance.

CREDENTIAL COMMITTEE.

SEC. 3.—The Committee on Credentials shall in case of dispute decide who are qualified representatives, and examine and report to the R. W. H. C. on the election and eligibility of representatives.

FINANCE COMMITTEE.

SEC. 4.—The Finance Committee shall examine and report on all accounts and claims against the R. W. H. C., previous to their being passed for payment, to ascertain and report at each Annual Session of the R. W. H. C. the amount required for the expenses of the R. W. H. C. for the ensuing year, and suggest such measures of finance as they may deem expedient.

ARTICLE XII.

OF REPRESENTATIVES.

SEC. 1.—The High Standing Committee shall have power to appoint a resident representative of the R.

W. H. C. of the Canadian Order of Foresters to any High Court with whom we may have fraternal greetings, and shall have power to withdraw such credential, should such representative violate any laws, rules and edicts made by order of the R. W. H. C.

ARTICLE XIII.

OF PHYSICIANS AND MEDICAL REFEREE.

SEC. 1.—It shall be the duty of the R. W. H. Physician and Medical Referee to examine and report on all applications for membership; when, if favorable, they may be admitted as hereinafter provided.

ARTICLE XIV.

AMENDMENTS.

SEC. 1.—No part of this Constitution shall be amended or annulled except at an Annual Session and in the manner hereinafter prescribed.

SEC. 2.—A proposition to amend this Constitution shall be presented in writing by a member of the R. W. H. C. and entered on the minutes of the R. W. H. C. to be acted upon at the next Annual Session thereafter, when it shall require a two-thirds vote of the members present before finally becoming a law.

CONSTITUTION OF SUBORDINATE COURTS.

ARTICLE I.

SEC. 1.—A Court shall, at its institution, consist of at least fifteen members, holding a legal and unreclaimed Charter, granted or sanctioned by the R. W. H. C. of the Canadian Order of Foresters of Canada. It cannot voluntarily surrender its Charter or dissolve so long as five members in good standing object thereto. Should the membership of a Court be less than five they shall surrender their Charter and affiliate with the R. W. H. C. or the nearest Subordinate Court.

ARTICLE II.

MEMBERSHIP.

SEC. 1.—A candidate for initiation shall have attained the age of eighteen years, and shall not have passed his forty-fifth birthday-anniversary, be of sound health, of good moral character, sober, and believe in the existence of a Supreme Being, the Creator and Preserver of the universe. Any person desiring to unite with this Order must apply to the nearest Court to which he resides, except in cities, towns or villages in which there is more than one Court, in which case he may apply to any Court in such city, town or village, provided that he shall have resided within the jurisdiction of such a Court for the term of six months previous to the date of his application. Provided further that any person may apply to the Court to which it would be most convenient for him, with the consent of the Court within whose jurisdiction he resides.

SEC 2.—The name of the person offered for membership, with his age, residence, and occupation, must

be proposed in writing by a member at a regular meeting, upon the prescribed form, signed by the applicant, and entered upon the record, together with one dollar as part of the initiation fee (which shall be returned to the candidate if rejected), and forthwith his application shall be referred to a committee of three members for investigation, who shall report at the next succeeding regular meeting, when the candidate shall be balloted for with ball ballots, and if not more than two black balls appear against him he shall be elected, but if three or more appear, he shall be declared rejected. If elected, he shall then present himself before the Court Physician for examination (whose fee the candidate shall pay, which in no case shall exceed the sum of one dollar). It is obligatory upon the candidate that he must present himself for initiation within one month from the time the confirmation of his medical certificate has been received by the Court, provided that, if he should go beyond the month, he must then bring a certificate from the Court Physician, that he is in his usual good health. If three months elapse, he must make a new application.

SEC. 3.—All candidates for membership by deposit of card shall deposit their card with the proposition, or furnish satisfactory evidence that such card has been lost, also a certificate of good health from the Physician of the Court that he desires to join, which shall be referred to a committee of three, and in other respects disposed of as provided by Sec. 2 for other applicants.

SEC. 4.—If the C. R. has reason to believe that a mistake has been made in balloting for a candidate, he can at once order the ballot to be retaken; or if there is any evidence or mistake, or it is supposed a

mistake has been made, any member can make a motion for the ballot to be retaken, and if carried, a second ballot must be taken to test the correctness of the first one. A favorable ballot can be reconsidered at any meeting prior to the admission of the candidate, provided a majority of the members voting agree.

SEC. 5.—When a candidate has been rejected, notice thereof shall be sent without delay to the R. W. H. S., stating name, age, occupation and residence; and he cannot be proposed again in any Court for the space of six months after such rejection. This section shall not apply to an applicant for admission by card or by re-instatement, who may be proposed at any time after rejection.

SEC. 6.—A proposition for membership may be withdrawn previous to the report of the committee to whom it has been referred; but it cannot be withdrawn after the committee has once reported thereon.

SEC. 7.—Any member of a Court having been regularly expelled or suspended indefinitely, except for suspensions for non-payment of dues and endowment, may be re-instated to his former condition by being duly proposed therefor at a regular meeting, and his case referred to a committee of three Brothers, who shall report at the next regular meeting, when the vote shall be taken by ball ballots, and if two-thirds of the members voting are in favor of the re-instatement, it shall be made.

SEC. 8.—No suspended or expelled member of one Court can be received in membership into another Court without the consent of the Court from which he was suspended or expelled.

SEC. 9.—Any candidate for initiation or affiliation may be balloted for and admitted to membership

upon the same night as he applies, at the unanimous request, by a "yea" and "nay" vote of the Court for a dispensation from the R. W. H. C. R. or D. D. H. C. R. The R. W. H. C. R. or D. D. H. C. R. may, however, notwithstanding such request, refuse for cause to grant such dispensation, and in that case, the application must lie over the usual time.

ARTICLE III.

OFFICERS.

SEC. 1.—The elective officers of a Court shall consist of a Chief Ranger, a Vice-Chief Ranger, a Chaplain, a Financial Secretary, a Recording Secretary, a Treasurer, Senior and Junior Woodwards, Senior and Junior Beadles, who shall serve a regular term each, and one or more Physicians, who shall be elected annually at the last regular meeting in October.

SEC. 2.—The duties of the various officers shall be as laid down in the charges of their office, and as specified in these Articles and by the by-laws of the Court.

SEC. 3.—No brother shall be eligible to the chair of C. R. unless he has served a regular term in some subordinate office.

SEC. 4.—All officers shall be clear of charge on the books previous to installation.

SEC. 5.—The nomination and election of officers shall take place at the last meeting in the term, and their installation at the first meeting in the succeeding term. In case only one candidate is nominated for an office, the C. R. shall declare him elected.

SEC. 6.—Any officer who shall, through neglect, absent himself for three successive meetings, his seat may be declared vacant by a two-thirds vote of the Court.

SEC. 7.—Vacancies in any elective office may be filled by the Court at any time after such vacancy has been declared, and the member who shall serve in such office for the residue of the term, shall be entitled to the full honors of the term, and shall be entitled to and receive a certificate signed by the C. R. and R. S., showing such service.

SEC. 8.—The C. R. or officer acting as such shall appoint all committees on candidates, except one on each committee who shall be appointed by the V. C. R.

ARTICLE IV.

FEES, DUES, BENEFITS AND PROPERTY.

SEC. 1.—The fee for initiation shall not be less than five dollars; for annual dues not less than four dollars; and not less than one dollar for admission by card or High Court certificate.

SEC. 2.—The regular weekly benefits shall not be less than two dollars per week.

SEC 3.—Every member, qualified as required by the by-laws, shall, in case of being disabled by sickness or bodily accident from following his usual occupation, or otherwise earning a livelihood, be entitled to and receive the weekly benefits as provided for in Sec. 2 above; but it may be optional with a Court not to give more than fifteen dollars weekly benefits during any one period of sickness.

SEC. 4.—In case of the death of a member qualified as in the last section, there shall be allowed from the Court not less than fifteen dollars to defray the expenses of burial, to be paid by the C. R. on account of the funeral.

SEC.—The funds and property of a Court having been raised for the relief of sick and distressed members and other charitable uses in the Order, are trust

funds for the contingent benefit of its members, and shall not be divided in any manner among the members individually nor between a Court and any other that may branch from it, without the assent of two-thirds of the members in good standing in the Court, which assent shall be ascertained and given by and upon a vote to be given at a regular meeting of the Court by "ayes" and "nays" upon a call of the roll of said members, and upon a written proposition for the same, which proposition shall be submitted and read in not less than two regular meetings next preceding that at which such vote shall be so taken, and such vote shall be so recorded, with the names of the members voting by the R. S. in the Court records; and should a Court approve, by a two-thirds vote, then the R. S. must forthwith transmit the same for confirmation to H. S. C.; and all funds and properties of the Court, not so disposed of, shall remain the property of the Court, for its legitimate purposes, so long as its charter is unreclaimed. Whenever a Brother ceases to be a member of the Court by reason of his death, expulsion suspension, or withdrawal, his right, title and interest in the property or funds of the Court, or any part thereof, therby becomes extinguished.

ARTICLE V.

TERMS AND RETURNS.

SEC. 1.—Regular semi-annual terms shall commence on the first day of May and November in each year.

SEC. 2.—It shall be the duty of the R. S. of the Court to prepare and transmit to the P. W. H. S., on a form furnished by the R. W. H. C., together with twenty-five cents for each member in good standing, on or before the 10th day of May and November in each year, a regular report of the work of the term, includ-

ing the names of those initiated, rejected, admitted by card, re-instated, withdrawn, suspended and expelled, with the cause thereof ; with the names of those deceased, the whole number in membership, the names of the P. C. R.'s and their P. O. address ; the number of Brothers buried, the amount paid for expenses, the amount of receipts, the result of the election of officers and their residence. Should a Court fail to make its returns for one year, it shall thereby forfeit its Charter and become extinct, and it shall be the duty of the last installed officers to transmit or surrender to the R. W. H. S. (or such other Brother as may be appointed by the R. W. H. C. R. to receive them), the Charter, books, papers, and furniture and funds of the Court.

ARTICLE VI.

OFFENCES AND PENALTIES.

SEC. 1.—Any member who shall violate any of the principles of the Order, or offend against the constitution, the by-laws, or rules of the Order, or who may be charged with drunkenness, or any other act unbecoming a Forester, may be reprimanded, suspended, or may have his name submitted to the R. W. H. C. for expulsion, as the majority of the Court may by ballot determine.

ARTICLE VII.

TRIALS.

SEC. 1—Every member shall be entitled to a fair trial for any offence involving reprimand, suspension (except for non-payment of dues and endowment), or expulsion. No member shall be put on trial unless charges specifying the offence shall first have been submitted to the Court in writing, signed by a member of the order, a copy of which with the Court seal attached, shall be furnished the accused by the R. S.

either personally or by registered letter, so as to fully apprise him of the nature thereof and to enable him to prepare for his defence.

SEC. 2.—Such charges should be preferred to an Arbitration Committee of nine members, and in case such committee so chosen shall be challenged for cause, such challenge shall be tried by the Court. Such committee shall, without unnecessary delay, summon the parties and try the case. They shall keep full minutes of their proceedings and evidence in a book provided for that purpose and shall forthwith report to the Court their decision. Upon such report being received and adopted, notice thereof shall forthwith be given by the R. S. to the party accused (either personally or by registered letter), and if such party take no appeal therefrom in writing, in two weeks thereafter, it shall be final.

SEC. 3.—If an appeal be taken it shall be to the R. W. H. C R., through the R. S. of the Court, who shall transmit a copy of the charge or charges preferred, and the evidence taken and the decision thereon, with the Court seal attached.

SEC. 4.—If the charges are sustained, and no appeal be taken therefrom, or if the R. W. H. C. R. shall, on appeal, decide that the charges are sustained, then the Court shall proceed to affix a penalty for the offence; if a specific penalty be provided in the constitution, or the by-laws of the Court, the C. R. shall enforce it.

SEC. 5.—If the accused refuse or neglect to stand trial when summoned, the committee shall report him guilty of contempt of Court, which report shall be conclusive, and the punishment shall be "recommendation for expulsion," which shall take effect at the expira-

tion of two weeks, unless an excuse is tendered for such absence, which shall be satisfactory to the Court.

SEC. 6.—When a member shall be subject to the penalty of reprimand, he shall be summoned to attend some regular meeting to be fixed by the C. R. to be reprimanded from the C. R.'s chair. If he fail to appear at the time appointed, he shall then be suspended from all the benefits and privileges of membership until reinstated by complying with the demands of the Court.

SEC. 7.—Notice of the expulsion or supension of a member shall, after the expiration of twenty days from the date thereof, be given to the R. W. H. S.

ARTICLE VIII.

LY-LAWS.

SEC. 1.—A Court shall be competent to make, alter or amend such by-laws, rules and regulations from time to time as may be deemed expedient, if adopted by two-thirds of those present after having been read at two meetings immediately preceding action thereon, provided that they do not in any wise contravene this Constitution of the R. W. H. C.

SEC. 2.—The by-laws of a Court are in force from the time of their adoption, subject to the approval of the Executive Committee, and a copy of such by-laws shall, before being distributed, be transmitted to the R. W. H. S., to be submitted for approval. When printed, an official copy shall be deposited with the R. W. H. S., duly authenticated by the seal of the Court and signature of the R. S.

ARTICLE IX.

DUTIES OF OFFICERS.—THE CHIEF RANGER.

SEC. 1.—The duties of the C. R. shall be to preside at all meetings, preserve order and decorum in the

Court, inflict all fines for the infraction of rules, sign all drafts for the payment of moneys, make all PRO TEM. appointments, appoint all committees (except otherwise ordered), see that justice is done to all parties, and that the laws of the Order are strictly and impartially enforced.

SEC. 2.—He shall allow all appeals to be taken from his decisions and put the same to the Court in the usual parliamentary manner. He shall keep in charge the bank-book according to law and perform such other duties as may be required of him by the charges and by this constitution.

VICE CHIEF RANGER.

SEC. 3.—The V. C. R. shall assist the C. R. in preserving order, and in his absence preside at the meetings, and perform such other duties as may be laid down in the charges and by this constitution.

RECORDING SECRETARY.

SEC. 4.—It shall be the duty of the R. S. to conduct the correspondence of the Court, record all proceedings, take charge and safely keep the seal, and all books, papers, and properties of his office; fill all blank forms, and issue all notices (except those pertaining to the F. Secretary's office), inform all candidates of their election or rejection, notify the R. W. H. S. of all rejections, place the names of rejected candidates and suspended members in a book provided for that purpose, and to perform such other duties consistent with his office, as may be ordered by the Court or C. R., and at the close of his term of office, to deliver to his successor all papers, books and other property of the Court in his possession. He shall also transmit to the R. W. H. S. by the 10th day of each month, on a form provided for that purpose, the

number of members in good standing on the first day of the month, names of suspended members, names of those initiated, received, recommended for expulsion, and those who have died during the month, and the dates thereof, and the amount sent to the R. W. H. T. for endowment during the month. He shall receive such salary for his services as the Court may determine.

FINANCIAL SECRETARY.

SEC. 5.—It shall be the duty of the F. S. to keep just and true accounts between the Court and its members; to regularly supply the Physician, not later than the 10th of each month, with the names of members received into or suspended from the Court during the month; to keep the accounts of members for dues and endowment in proper books; to receive all Court moneys, and pay the same over forthwith to the Treasurer, taking his receipt for the same; to transmit to the R. W. H. T. on or before the 10th day of each month the endowment due from the Court, with a statement, on a form prepared by the R. W. H. C., of the number of members on last return, the number reinstated; the number of new members initiated; the number suspended, and the amount due on endowment, and perform such other duties in connection with the Court finances as may be required of him by the Charges, by this Constitution and the By-Laws of the Court. He shall receive for his services such salary as the Court may determine.

SEC. 6.—He shall give a bond with two good sureties, in a sum of not less than $200 for the faithful performances of his duties.

TREASURER.

SEC. 7.—It shall be the duty of the Court Treasurer to receive from the F. S. all Court funds paid into the

Court during his term of office, giving his receipt for the same; to pay all orders having the Court seal attached, and duly attested by the C. R. and R. S. or by such officers as may act for them during their absence from any regular meeting; and at the close of each term, or oftener if required by the Court, to render a true account of all moneys received and paid by him on account of the Court, and also, whenever required by the Court, to deposit in such Bank as the Court may determine all moneys in his hands exceeding $50, which sum he may retain for the present use of the Court.

SEC. 8.—At the end of his term of office he shall deliver all moneys, papers, books, and other property of the Court in his possession, to his successor in office. He shall give a bond, with two good sureties, in the sum of not less than $200 for the faithful performance of his duties.

WOODWARDS.

SEC. 9.—It shall be the duty of the Woodwards to take charge of the regalia and other property of the Court, and to report at every regular meeting the condition of the sick members.

BEADLES.

SEC. 10.—The Senior Beadle shall attend the inner door, and see that no brother enters without permission of the C. R., unless in possession of the password. He shall not admit into the Court any but a true and lawful member of the Order, neither shall he admit any member who is intoxicated.

SEC. 11—The Junior Beadle shall have charge of the ante-room and remain at the outer door during the initiation of members, and on any other occasion when required.

COURT PHYSICIAN.

SEC. 12.—It shall be the duty of the Court Physician to examine all candidates for membership, filling out the blank form as prescribed by the R. W. H. C.

CHAPLAIN.

SEC. 13.—It shall be the duty of the Chaplain to conduct the devotional exercises of the Court.

ARTICLE X.

DISCLOSING PRIVATE AFFAIRS.

SEC. 1.—Any member of a Court who shall improperly make known any of the private affairs of the Court, shall be recommended for expulsion; and any member of the Arbitration Committee making known the individual action of any member thereof in any trials shall be suspended, or recommended for expulsion as the Court may determine.

ARTICLE XI.

CONCEALING INFIRMITIES.

SEC. 1.—No member shall be entitled to any benefit from a Court who may have concealed any disorder or infirmity at the time of his entrance, and for false statements thereto, he shall be recommended for expulsion.

ARTICLE XII.

FUNDS.

SEC. 1.—The Benevolent Fund of a Court shall be composed of all moneys received on account of initiations, dues, certificates of brothers from other Courts, fines, forfeitures, donations, taxes, and interest, and shall be applied in carrying out the objects of the Court, in paying, managing and supporting the Court, and sick and funeral benefits.

ARTICLE XIII.

SICK MEMBERS BENEFITS.

SEC. 1.—Any member, while on the funds of a Court, acting in a manner to retard his recovery, shall be deprived of his sick benefits for such a time as may be determined by the Court.

ARTICLE XIV.

VOTING MONEY.

SEC. 1.—No order or draft of money or goods shall be given without the vote of the Court being taken thereon, when, if two-thirds of the members present vote in favour of the motion it shall be declared carried.

ARTICLE VI.

MEMBERS IN GOOD STANDING.

SEC. 1.—No member shall be deemed in good standing unless he has paid all dues, fines, assessments, calls for endowment, &c., as provided for in this constitution and in the by-laws of his Court.

ARTICLE XVI.

SUSPENSIONS AND REINSTATEMENTS.

SEC. 1.—Any member suspended for non-payment of quarterly dues, fines, &c., can only be reinstated as provided for in the Endowment Law.

ARTICLE XVII.

DUES OF SICK MEMBERS.

SEC. 1.—No member, while on the funds of a Court, shall be allowed to become in arrears, so as to be debarred from the benefits; but the C. R. shall pay to the F. S. from the amount drawn for weekly benefits a sum sufficient to keep the brother good on the books of the F. S.

ARTICLE XVIII.

SPECIAL RELIEF.

SEC. 1.—Special relief may be granted from the funds of a Court by two-thirds vote of the members present, to any distressed brother in good standing, provided such sums in no case shall exceed ten dollars.

ARTICLE XIX.

REFRESHMENTS.

SEC. 1.—No intoxicating beverages shall be allowed in any of the rooms of a Court.

ARTICLE XX.

CARDS.

SEC. 1.—Any member may at any time apply for and receive a clearance card from the Subordinate Court to which he belongs, he paying at the same time all Court dues and Endowment for the whole period for which such card is granted. No such card, however, shall he granted for a longer period than six months, but may be renewed for a second period of six months if the brother has not already deposited his card in some other Court. During the continuance of such card the member holding the same shall be amenable to the Laws of his Court and of the R. W. H. C.

BY-LAWS.

BY-LAWS RECOMMENDED FOR ADOPTION BY SUBORDINATE COURTS.

ARTICLE I.

NAME.

SEC. 1.—This Court shall be hailed and entitled Court Jay No. 14 of the Canadian Order of Foresters.

LOCATION.

SEC. 2.—This Court shall be held in a hall adapted for the purpose, and before a removal shall take place a motion must be made in writing at a regular meeting, and laid on the table until the next regular meeting, when, if 2/3 of the members present approve of the same, it shall be declared carried.

MEMBERSHIP.

SEC 3.—This Court shall consist of an unlimited number of members, five of whom shall constitute a quorum for the opening and the transaction of business.

ARTICLE II.

TIME OF MEETING.

SEC. 1.—This Court shall hold its regular meetings between the first day of May and the first day of November, on 1st (day) Thursday of each ~~week or~~ month) at the hour of 9 o'clock p.m., and between the first of November and the first of May at the hour of 8 o'clock p.m.

SPECIAL MEETINGS.

SEC. 2.—The C. R., or in his absence the V. C. R., or in the absence of both the R. S., may call special meetings at any time by giving every member 2 day's notice thereof, in which shall be specified the purpose for which the special meeting is called.

ARTICLE III

ELECTION, TELLERS AND INSPECTOR.

SEC. 1.—The election of officers shall be by ballot, and a majority of the votes cast shall be necessary to elect.

SEC. 2.—At every election the C. R. shall appoint two Tellers and one Inspector, who shall count the votes and declare the result.

ARTICLE IV.

COURT PHYSICIAN.

WHEN EMPLOYED BY THE COURT TO ATTEND THE MEMBERS DURING SICKNESS.

SEC. 1.—It shall be his duty to attend all members reported sick during the continuance of such sickness (unless excused by a sick Brother), and shall, on resigning his office, be compelled to give the Court at least 3 month's notice, or forfeit 3 month's salary in default thereof. Should he neglect or refuse to attend any member after being duly notified by some member of the Sick Committee, the C. R., or in his absence any member of the Sick Committee according to seniority, shall be empowered to engage any licensed physician, and charge the expenses to the Court's physician. The salary of the physician shall be at the rate of $100 per annum for each member of the Court in good standing, payable quarterly. But should he be called upon to attend a member of this Court residing more than 2 miles from his office, he shall be at liberty to charge such Brother 50¢ cents per mile (one way) for the distance necessarily travelled over and above the 2 miles. He shall at every regular meeting during a Brother's sickness present to the Court a certificate, on the prescribed form, stating the nature of the Brother's complaint,

and whether he is still under his treatment, and the C. R. and R. S. shall not sign an order for the sick benefits until they receive such certificate, and no Brother shall be permitted to declare himself off the funds of the Court without leave of the Court Physician. If the Court Physician makes at any time knowingly an untrue statement or certificate by which this Court will suffer, he shall forfeit any salary due him, and he shall be recommended for expulsion from the Order, if he be a member thereof; and if not a member, he shall forfeit any balance of salary due him by this Court.

SEC. 2.—In case a sick Brother employs any other than the Court Physician, it shall be competent for this Court to accept his certificate.

ARTICLE V.

FEES AND DUES.

SEC. 1.—The initiation fee for Court Day No. 76 shall be five dollars (exclusive of dues and endowment).

OR,

For a person between 18 and 25 years old, $
" " " 25 " 30 " $
" " " 30 " 35 " $
" " " 35 " 40 " $
" " " 40 " 45 " $

SEC. 2.—The annual dues for this Court shall be $4.80 dollars, payable in monthly instalments of 40 cts

ARTICLE VI.

BENEFITS IN SICKNESS.

SEC. 1.—Any member who, from illness, is incapable of following his usual trade or employment (notwithstanding he may continue to carry on, or conduct, the

business by his wife, servant, or children); provided such illness has not been brought on by his own intemperance or immorality, shall be entitled to and receive a weekly allowance of three dollars, which shall be paid to him during his incapacity, if clear on the books when reported sick.

SEC. 2.—No member shall receive any sick benefits, except attendance of the Physician, until he shall have been a member of this Court three months, and shall have paid all dues, fines, endowment calls, &c. Any member being declared on the funds shall not receive benefits until he has been one full week sick.

ARTICLE VII.

SICK COMMITTEE.

SEC. 1.—The Sick Committee, consisting of the C. R., V. C. R., Ch., the two Woodwards, and the two Beadles, shall see, after they have received notice of the sickness of a Brother, that he is visited once each day during his illness by at least one member of said committee, if so advised by the Court Physician; and the committee shall report the condition of the sick Brother to the Court at each regular meeting; if, in the opinion of said committee, it should in any case be necessary that watchers be provided for the sick Brother, the C. R. shall notify two members of the Court to perform the duty each night, and the Brothers thus notified shall be those whose turn it shall be according to the order in which their names appear on the roll of members, and should any Brother thus notified find it inconvenient to attend to this duty himself, he must either immediately provide a suitable substitute (who shall be a member of the Order) or pay the C. R. $1.00 to be expended by him for that purpose. Sickness in a Brother's family shall exempt him from this duty, for the time being. The Court or Sick Committee may

at any time order a consultation of physicians, if the circumstances of the case so require it.

SEC. 2.—In case of infectious diseases it shall not be the duty of members of this committee to visit personally, or of other brothers to watch, and, if attendance is needed, a competent nurse shall be employed to be paid from the funds of this Court.

SEC. 3.—Any Brother living more than 2 miles from this Court, shall, at his own request, be exempt from the duty of sitting up with the sick members, but he shall not be entitled to receive a like service from the other members.

ARTICLE VIII.

FUNERAL BENEFITS.

SEC. 1.—On the death of a brother who has been a contributing member for 3 months, his widow, or nominee, shall receive the sum of 35 dollars towards defraying his funeral expenses.

ARTICLE IX.

ARBITRATION COMMITTEE.

SEC. 1.—The C. R. shall, on the night of his installation, appoint the Arbitration Committee of nine members, five of whom shall constitute a quorum. They shall decide all matters of dispute among the members, as provided for in the Constitution.

ARTICLE X.

AUDITORS.

SEC. 1.—The C. R. shall, on the night of his installation, appoint two Auditors who shall hold office for six months. They shall, at the end of each term, present to the Court, on the night of installation, a duly prepared balance-sheet of the finances of the past six months.

ARTICLE XI.

MEMBERSHIP.

SEC. 1.—Every candidate on the night of his initiation shall pay the balance of the initiation fee, the Court dues, and the endowment for the month in which he joins, sign the roll of members, and be furnished with a copy of the Constitution and By-Laws, together with a certificate of membership.

ARTICLE XII.

ENROLLMENT OF MEMBERS.

SEC. 1.—Every member shall be entered on the roll according to his admission into the Court with his age, occupation and place of abode, and should any member change his place of residence, he shall give the F. S. his new address, in writing, within 2 weeks after such removal.

ARTICLE XIII.

ADMISSION BY CARD.

SEC. 1.—Any brother desiring to join this Court shall present his card of clearance, together with a fee of one dollar, and also a certificate from our Court Physician that he is in his usual good health, at a regular meeting of this Court, when it will be disposed of in the same manner as for other applicants.

SEC. 2.—Any Brother may at any time, if clear of all charges on the books, demand a clearance card by paying therefor the sum of 75 cents.

ARTICLE XIV.

DESTROYING PROPERTY.

SEC. 1.—Any Brother wilfully damaging or destroying any part of the regalia or other property of this Court shall make it good at his own expense or be suspended or recommended for expulsion as the Court may determine.

Rules of Order of the R. W. H. Court.

ARTICLE I.

The Order of Business of the Annual Session shall be:

FIRST DAY.

1. The R. W. H. C. R. shall request the representatives to clothe themselves in proper regalia, and direct the officers to take their respective stations, and fill vacancies PRO TEM., and shall then call up the R. W. H. C.

2. While standing, the Chaplain shall address the Throne of Grace.

3. Proclamation shall be made by the R. W. H. Marshall.

4. The R. W. H. Registrar shall present and read the Credentials of Representatives.

5. The Committee of Credentials shall be appointed, who shall forthwith examine and report on the eligibility of Representatives.

6. New members of the R. W. H. C. shall be admitted.

7. The record of all Special Sessions shall be read and be passed upon by the R. W. H. C.

8. The reports of the R. W. H. C. officers shall then be presented.

9. Appointment of Standing Committees.

10. Nomination of R. W. H. C. officers.

11. Miscellaneous Business.

SECOND DAY.

12. Reading and approval of minutes of the preceding day.

13. Election of R. W. H. C. officers.

14. Reception and reference of credentials, report thereon, and admission of new members.

15. Consideration of proposed amendments to the Constitution of the R. W. H. C.

16. Consideration of proposed amendments to the Constitution for Subordinate Courts.

17. Installation of R. W. H. C. officers elect.

18. Resolutions of inquiry of Standing or Special Committees.

19. Petitions, Notices, Communications, Appeals, Financial Accounts, shall then be presented and referred.

20. Reports of Standing Committees, in the order as provided in the Constitution.

21. Reports of Special Committees, by seniority.

22. Report of the Auditors.

23. Unfinished business.

24. New Business.

25. Should the foregoing Order of Business not be concluded on the second day, it shall be commenced on each succeeding day where it left off the preceding day, except that the reading and approval of the Minutes, and reception, reference, and report on credentials of representatives and members thall be the first business in order on each day.

26. On the last day of the Session, before it shall be declared closed, the Minutes of the day shall be read and corrected.

II.—DECORUM.

1. During the continuance of the meeting, the most decorous silence must be observed, the officers and members retaining their respective seats, and no one

leaving the room without the permission of the R. W. H. C. R., nor entering without the consent of the R. W. H. V. C. R.

2. No member shall speak to another, or otherwise interrupt the business of the R. W. H. C., or refuse to obey the chair.

3. Every officer and member shall be designated, in debate or otherwise, by his proper office or title, according to his standing in the Order.

4. No member shall be permitted to vote or speak, unless clothed in regalia appropriate to his rank and station.

III.—OF THE CHAIR.

1. The R. W. H. C. R., while presiding, shall state every question coming before the R. W. H. C., and immediately before putting the vote shall ask: "Is the R. W. H. C. ready for the question?" Should no member rise to speak, and a majority indicate their readiness, he shall rise to take the question, and after he has risen no member shall be permitted to speak upon it. He shall pronounce the votes and decisions of the R. W. H. C. on all subjects. His decisions on questions of order shall be without debate, unless, entertaining doubts on the point he invite it; and he shall have the privilege of speaking only on such questions from the chair. When his decision has been appealed from, the question shall be put thus: "Will the R. W. H. C. sustain the Chair in its decision?"

IV.—OF DEBATE.

1. Every member, when he speaks or offers a motion, shall be upstanding, and shall respectfully address the Chair, state his name and rank, or Court that he represents, and when he has finished he shall sit down. While speaking he shall confine himself to the

question under debate, avoiding all personalities or indecorous language, as well as any reflection upon the R. W. H. C. or its members.

2. Should two or more members rise to speak at the same time, the Chair shall decide which shall be entitled to the floor.

3. No member shall interrupt another while speaking, unless to call him to order.

4. If a member, while speaking, shall be called to order, at the request of the Chair he shall cease speaking, and take his seat until the question of order is determined, when, if permitted, he may again proceed.

5. No member shall speak more than once on the same question, until all the members wishing to speak shall have had an opportunity to do so, nor more than twice, without permission of the Chair.

V.—QUESTION OF VOTES.

1. No motion shall be subject to action until seconded and stated by the Chair.

2. All motions must be in writing.

3. When a blank is to be filled the question shall be taken first upon the highest sum or number, and the longest or latest time proposed.

4. Any member may call for the division of a question when the sense will admit of it.

5. When a question is before the R. W. H. C., no motion shall be received, unless to adjourn, the previous question, to lay on the table, to postpone indefinitely, to postpone to a certain time, to refer, or to amend, and shall have precedence in the order herein arranged —the first four of which shall be decided without debate.

6. After any question, except that of indefinite postponement, has been decided, any two members who voted in the majority, may, at any time during the session, move for a reconsideration thereof.

7. The previous question can be called for by two members, if seconded by a majority, and shall be put in this form: "Shall the main question be now put?" And, if carried, shall cut off all further debate, and the vote shall be taken on the amendments pending in their regular order.

8. When one-fifth of the members rise in favor of taking a question by yeas and nays, they shall be ordered to be so recorded.

9. Every member present shall vote on any question before the R. W. H. C., unless he is personally interested in the result, or has been excused by the R. W. H. C., or is otherwise incapacitated.

Rules of Order of Sub. Courts.

The C. R. having taken the chair, the officers and members shall clothe themselves in proper regalia, take their respective seats, and at the sound of the gavel there shall be general silence.

2. The business shall be proceeded with as follows:

1. Opening Court.
2. Calling the Roll of Officers.
3. Reading and Approval of Minutes.
4. Report of the Woodwards as to the Sick.
5. Reading of Communications.
6. Reports of Investigating Committees.
7. Balloting for Candidates.
8. Initiation of Candidates.
9. Recess of ten minutes for payment of dues, &c.
10. Propositions for Membership.
11. Reports of Committees generally.
12. Bills of Account.
13. Unfinished Business.
14. New Business.
15. Election or Installation.
16. Good and Welfare.
17. Closing of Court.

3 The presiding officer shall preserve order and pronounce the decisions of the Court on all subjects: shall decide questions of order without debate, subject to an appeal to the Court by any member, when the question before the Court shall be: "Shall the decision of the Chair stand as the judgment of the Court?" which question shall be taken by the V. C. R.

4. During the reading of the minutes, communications, and other papers, or when a member is addressing the Chair, silence shall be observed in the Court.

5. Any member who shall misbehave himself at any meeting of the Court, disturb the order and harmony thereof, either by abuse, disorderly or profane language, or shall refuse obedience to the presiding officer, shall be admonished for his offence from the Chair; and if he offend again he shall be excluded from the Court room for the evening, and afterwards dealt with at the pleasure of the Court.

6. No member shall be interrupted while speaking, except to call him to order, or for the purpose of explanation.

7. If a member, while speaking, be called to order, he shall take his seat until the question of order is determined, when, if permitted, he may proceed again.

8. Each member, when speaking, shall stand and respectfully address the Chair, confine himself to the question under debate, and avoid all personalties or indecorous language.

9. A motion carried in the affirmative or negative shall not be subject to reconsideration, unless such action shall take place at the same or the next regular meeting. Every member present, entitled to vote, must exercise that right, unless excused by the C. R.

10. If two or more members rise to speak at the same time the C. R. shall decide which is entitled to the floor.

11. A question shall not be subject to debate until it has been seconded and stated from the Chair, and it shall be reduced to writing at the request of the C. R. or C. S.

12. Before putting the question the presiding officer shall ask, "Is this Court ready for the question?" If no member rises to speak, he shall rise and put it;

and after he rises to put the question no member shall be permitted to speak upon it.

13. When the presiding officer is addressing the Court or putting a question, silence shall be observed.

14. Any member shall not speak more than once, nor longer than five minutes on the same subject or question, until all who wish to speak have had an opportunity to do so, nor more than twice without the permission of the presiding officer ; and every member speaking shall designate the officer and member spoken of by his proper rank and title, according to his standing in the Order.

15. Any member may call for a division of the question, when the sense will admit of it, but no "motion to strike out or insert" shall be admissable, except at the option of the mover.

16. When a question is before the Court, no motion shall be in order, except to adjourn, for the previous question, to postpone indefinitely, to postpone for a certain time, to divide, to commit, or to amend, which motions shall severally have precedence in the order herein arranged.

17. On the call of nine members, a majority of the Court may demand the previous question, which shall be in this form : "Shall the main question be put ?" and until it is decided shall preclude all amendments and all further debate.

18. A motion to adjourn is always in order after the regular business of the Court is gone through with, which motion shall be decided without debate, and if decided in the affirmative it is no adjournment until the Court is closed in due form.

19. A motion to lay on the table shall be decided without debate.

20. A motion to reconsider shall not be received unless made by a member who voted with the majority in the first instance.

21. When a question is indefinitely postponed, it shall not be acted on during the term.

22. Any member may excuse himself from serving on a committee, if at the time of his appointment he is a member of two other committees.

23. The first person named on a committe shall act as a chairman until another is chosen by the members of the committee. The mover of a resolution referred to a special committee is usually first named thereon.

24. A committee cannot be discharged until all the debts contracted by it have been paid.

Endowment Law.

It is hereby Resolved:

1st. That upon the death of a brother in good standing, his wife or legal heirs shall receive the sum of $1,000, such amount to be paid out of the Endowment Fund of the R. W. H. C.

2nd. That on the death of a brother in good standing, the R. S. of the Court shall immediately transmit under signature of the C. R. and seal of the Court, a duplicate notice of such death—one to the R. W. H. C. R. and one to the R. W. H. S.—such notice to be on printed form, prescribed by the R. W. H. C.

3rd. That no endowments shall be received by the F. S. of Subordinate Courts until all dues are paid for the month to which the endowments apply.

4th. That each member pay fifty cents on or before the last day of each and every month for the succeeding month, to provide a fund out of which the death calls are to be paid; these assessments to be transmitted by the F. S. to the R. W. H. T, by draft or P. O. order, on or before the 10th day of the following month, accompanied by the monthly statement with the Court seal attached, on the form prescribed by the R. W. H. C. Should the F. S. fail to do so, it shall be the duty of the R. W. H. T. to immediately notify the R. S. of said Court of the delinquency.

5th. That any member failing to pay his assessments (as laid down in Section 4), shall stand suspended

(and forfeit all claims on the Order), but may be reinstated as follows :—

(*a*) If payment be made within thirty days thereafter.

(*b*) If payment be not made within thirty days, but within four months, it will, in addition to all arrearages for and during suspension, be necessary for such suspended member to furnish a certificate of good health from the Court Physician.

(*c*) If four months elapse, in addition to the above requirements, he shall only be reinstated by a vote of two-thirds of the members present at a regular meeting of his Court.

6th. That every Court in arrears for monthly assessments for thirty days shall stand suspended, but may be reinstated within three months by paying all arrearages for and during suspension, its members having complied with sub-section *b*, of Section 5. If not reinstated within three months, in addition to the above, it can only be so by an unanimous vote of the H. S. C., or by a vote of two-thirds of the members present at a regular meeting of the R. W. H. C.

7th. That members of Courts suspended for other causes than non-payment of Endowment assessments, and members of Courts which have surrendered or forfeited their charter who were in good standing at the time of such suspension, surrender, or forfeiture of charter, shall, upon application to the R. W. H. S. if within thirty days, and on payment of the usual fee, receive from the R. W. H. C. a clearance card, and shall then be entitled to endowments, provided they pay the Endowment assessments to the R. W. H. C. as they fall due, and provided that they affiliate at the

earliest practicable period with some working Subordinate Court.

8th. That every R. S. shall, on or before the 10th day of each month, transmit to the R. W. H. S. as follows, viz. :—

(*a*) The amount of Endowment assessments sent to the R. W. H. T. for the month.

(*b*) The names of members initiated during the preceding month.

(*c*) The number and names of all members suspended, recommended for expulsion, and reinstated (with dates); also those having withdrawn by card or otherwise.

These notices to be sent upon printed forms prepared by the R. W. H. C.

9th. That the R. W. H. T., immediately on receipt of the Endowment assessments from Subordinate Courts, shall deposit the same in such chartered bank as shall be designated by the R. W. H. C. or the H. S. C., to the credit of the R. W. H. C. on endowment account, subject only to cheques signed by the R. W. H. C. R., R. W. H. S., and R. W. H. T., and he shall at the end of each month cause to be published in the R. W. H. C. organ a detailed statement of such receipts.

10th. That within thirty days after a death notice has been received, accepted, and duly filed, the R. W. H. C. R. shall issue a cheque on the Endowment fund of the Order, made payable to the wife or legal heirs of the deceased brother, and transmit it to the R. W. H. S., who will make due entry of the same, sign, and send it without delay to the R. W. H. T., who will complete it with his signature, and transmit it forthwith to the C. R. of the Court of which deceased

brother had been a member, by him to be given to the beneficiary.

11th. In cases where no person or persons are entitled to the endowment, it will revert to the endowment fund of the R. W. H. C.

12th. That in the event of a death call being made and the Endowment fund is insufficient to meet it, the H. S. C. is empowered to levy a tax pro rata upon the membership of the Order to meet the demand.

13th. Any court or member found guilty, after due trial, of contravening any Section of the Endowment Law, or violating any of the rules or usages of the Order, shall thereby forfeit, absolutely, all claim upon any endowment or other benefit fund of the Order, but may be restored to the privileges of the order at the discretion of the R. W. H. C. or of the H. S. C.

14th. The R. W. H. C. does not hold itself responsible for the payment of any endowment if death is brought on by the persistent use of intoxicants, or is the result of an accident traceable to intoxication.

FORMS.

NOTICE OF ENDOWMENT CLAIM.

Court.....No....C. O. F.
.....Province of.....
.....18....

{R W H C seal}

To the Right Worthy High Court of Canada C. O. F.

This certifies that Bro.....was a Member in good standing, at the time of his death of Court.....No..... and that he is entitled to an Endowment.

He paid on account of Endowments $.....
Dues, etc. $.....

Total $.....

The Brother was first initiated into Court.....No.... on the.....day of.....A.D.,18.... He joined this Court by.....on the.....day of..... : A.D., 18.... and was attended in his last illness by Dr.....and died on the.....day of.....18...

.....C. R.
.....R. S.

{Sub-Court seal}

I hereby certify that.....late member of Court..... No.....C. O. F., was ill of.....for a period of..... days, and that he died of.....on the.....day of..... A. D., 18....at.....

.....M. D.

Date.....A. D., 18....

I Certify that I officiated as clergyman at the funeral of.... late resident of..... He was buried at.....on the..... day of.... : A. D., 18....

.....

Date.....A.D., 18..

CODE OF PROCEDURE.

I—Charge and Specifications.

Date.....18....

To Court.....No....C. O. F.

The undersigned, a member of Court.....No. ..... does hereby charge Bro.....of Court....with conduct

unbecoming a Forester, and the grounds of this charge are more peculiarly set forth in the following specifications, to wit: SPECIFICATION FIRST: That the above named.....in violation of the Law of the Order, did, on or about the..... day of.....18....(here state the offence, place and other circumstances, and continue with SPECIFICATION SECOND, etc., as in the first). Fraternally submitted,

(Signed).....

II.—*Notice to the accused*

Bro..... Date.....18....

Inclosed with this notice I transmit copy of charge and specifications, preferred against you by Bro.....of Court .....No..... The same was referred to the Arbitration Committee, consisting of (give names). The officers of said Committee will notify you of time and place to appear and answer.

{ Seal. } Fraternally,

.....R. S.

III—*Notice to Committee to try cause*

Bro..... Date.....18....

The members named below are by law appointed a Committee of Trial on the charge and specifications preferred by Bro. ..... against Bro.....As the temporary Chairman of such Committee you will, within one week, call a meeting of said Committee for organization. The Committee consists of (give names). Fraternally,

{ Seal. } .....R. S.

IV.—*Notice to attend meeting of Committee.*

Bro..... Date.....18....

The Committee of Trial on the charge and specifications preferred by Bro.....against Bro.....will meet (give time and place). You are hereby notified to be present and (sustain or defend) the same. Fraternally,

.....*Chairman.*

..... *Secretary.*

V.—*Notice of Appeal to R. W. H. C. R.*

To Court .....*No*.....*C. O. F.* Date.....18....

The undersigned hereby appeals to the R. W. H. C. R. from the action of the Court in the matter of charge and specifications preferred by Bro.....against..... This appeal is taken on the(site grounds of appeal).

Fraternally,

(Signed).....

VI—*Appeal to the R W H C.*

Date.....18....

To the Right Worthy High Court of the Canadian Order of Foresters.

The undersigned, a member of Court.....No..... respectfully appeals to your Right Worthy High Court from the decision of the R. W. H. C. R. in the matter of charge and specifications, preferred by Bro.....against Bro. .....of said Court, on the (state the grounds on which the appeal is taken.) Your appellant asks that your R. W. H. C. will reverse the said decision, or grant such other relief as you may deem the merits of the case demand.

Fraternally submitted,

(Signed).....

Residence .....

VII.—*Notice to attend as a Witness.*

Cout.....No....C. O. F.

Bro..... .....18....

You are hereby notified to attend as witness before the Committee of Trial on the charge and specifications preferred by Bro..... against Bro.....(state time and place).

{Seal.} By Order of the C. R.

Fraternally, ...Secretary.

VIII.—*Report of Committee on Trial.*

To Court.....*No*.....*C. O. F.* Date.....18....

The undersigned, a (majority or minority) of the committee appointed to investigate the charge and specifications preferred by Bro.....against Bro..... respectfully report as follows: (State the finding on each specification and the charge). The minutes of the committee, a copy of the

evidence taken and papers pertaining to the trial, as required by Art. 7, Sec. 2, Sub. Court, Const., are hereby placed in the custody of the R. S. of the Court. Fraternally yours,

(Signed by Committee).....

IX.—*Certificate to accompany Appeal (either to the R W H C R or to the R W H C*

Court.....No.....C. O. F.

To the.....

.....18....

I hereby certify the enclosed return embraces correct copies of all the minutes and papers relating to the case of Bro.....against Bro.....in my possession, or in the possession of the Court.

{Seal.} Fraternaly,

.....Rec. Secretary.

X—*Affirmation to be Administered by Chairman of Committee to Witnesses.*

You do solemnly declare, upon your honor as a Forester, that the evidence you shall give in the matter of charges preferred by Bro.....against Bro.....now pending, shall be the truth, the whole truth, and nothing but the truth. Thus do you solemnly affirm.

PHYSICIAN'S CERTIFICATE.

I—*To be Presented to obtain Sick Benefits.*

Date.....18....

This Certifies that I was called in to visit Mr..... professionally on the.....day of.....and found him prostrated by a (severe) attack of..... I have attended him from that time to the present time and declare that he was unable to attend his usual occupation. I now..... him of the Court funds. (Signed).....M. D.

II—*Certificate of Good Health, applicable to Art. 2, Sec. 3, Court Const. and Endowment Law, Sec. 5. Sub-section b.*

This is to certify that I have examined Bro.....of Court.....No....C. O. F., and find him enjoying his usual good health.

(Signed).....Court Physician.

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E. H. LONG, R. W. H. C. R., *Waterford, Ont.*
PETER ROBB, R. W. H. V. C. R., *Clinton, Ont.*
GEO. LINDLEY, R. W. H. S., *Brantford, Ont.*
NELSON GREEN, R. W. H. T., *Waterford, Ont.*

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